

## Regional Seminar on International Tax Developments for Europe and Central Asia

18 – 20 March 2025

OECD Multilateral Tax Centre (MTC), Vienna, Austria

### Logistics Note

#### REFERENCES OF IOTA

**Intra-European Organisation of Tax  
Administrations (IOTA)**

Dohány str. 12-14, 1074 Budapest, Hungary

Website: [www.iota-tax.org](http://www.iota-tax.org)

*Contact persons for the Agenda and content of  
the event:*

**Alexandros Roukalis**

Tel.: +36 70 616 2337

E-mail: [Alexandros.Roukalis@iota-tax.org](mailto:Alexandros.Roukalis@iota-tax.org)

**Jonathan Heath**

Tel.: +36 70 542 3300

E-mail: [Jonathan.Heath@iota-tax.org](mailto:Jonathan.Heath@iota-tax.org)

*Contact person for registration and  
administration of the event:*

**Dora Pencz**

Tel.: +36 70 675 9978

E-mail: [dora.pencz@iota-tax.org](mailto:dora.pencz@iota-tax.org)

#### REFERENCES OF OECD

**Global Relations and Development  
Division, Centre for Tax Policy and  
Administration**

2, rue André Pascal - 75775 Paris Cedex 16

E-mail: [CTP.BEPS@oecd.org](mailto:CTP.BEPS@oecd.org)

*Contact person for the Agenda and content of  
the event:*

**Laura Stefanelli**

Senior Advisor – BEPS Co-ordination Team

Tel.: +33 1 45 24 88 70

E-mail: [Laura.Stefanelli@oecd.org](mailto:Laura.Stefanelli@oecd.org)

#### REFERENCES OF AUSTRIAN FEDERAL ACADEMY OF FINANCE

**Austrian Federal Academy of Finance -  
Bundesfinanzakademie**

13 Sonnwendgasse, 1100 Vienna

*Contact persons for the logistics and  
accommodation at the venue:*

**Jasmin-Elisabeth Fuchs**

E-Mail: [jasmin.fuchs@bmf.gv.at](mailto:jasmin.fuchs@bmf.gv.at)

**Elisabeth Poth**

E-Mail: [elisabeth.poth@bmf.gv.at](mailto:elisabeth.poth@bmf.gv.at)

## ACCOMMODATION AND VENUE

The OECD Multilateral Tax Centre Vienna is located within ten minutes from the city centre of Vienna in the training facility of the Austrian Federal Academy of Finance which was built in 2012.

The Seminar meeting will be held in the **Academy of the Austrian Federal Ministry of Finance:**

Sonnwendgasse 13

1100 Vienna

Tel.: +43 50 233 571

E-Mail: [bundesfinanzakademie@bmf.gv.at](mailto:bundesfinanzakademie@bmf.gv.at)

The Seminar participants will be accommodated in:

**Hotel ZEITGEIST**

Sonnwendgasse 15

1100 Vienna

Website:

<https://www.zeitgeist-vienna.com/homepage-en>

**Check-in time** is 15:00; **check-out time** is 12:00. Early check-in or late check-out is only possible by paying a surcharge that is not covered by the Organizers.

## FINANCIAL CONDITIONS

All experts and event participants will be accommodated free of charge in the Hotel Zeitgeist Vienna (including the night before and the middle night). Explanation: Seminar from Monday to Friday = arrival on Sunday/Monday and departure on Friday or Saturday -> all these costs will be covered by the Academy.

Please note that **there is a limit** to the number of delegates that the Hotel can accommodate. At this



stage, **in-person participation for one delegate per jurisdiction will be considered**. Upon request and subject to availability of accommodation in the Hotel, an additional participation might be granted **on a first-come, first-served basis** closer to the deadline for registration. Jurisdictions are invited to register their officials as soon as possible. **The deadline for registration is Friday, 28 February 2025.**

Nights outside of this time are additional nights and will be charged to the experts/event participants. For your information, the price for accommodation in a single occupancy room is **EUR 97 per night without breakfast, EUR 108 per night including breakfast**.

For booking of additional nights, please contact the Hotel Zeitgeist Vienna directly ([booking@zeitgeist-vienna.com](mailto:booking@zeitgeist-vienna.com); booking code: OECD-BFA). Further details can be found directly on the homepage of the Hotel under this link <https://www.zeitgeist-vienna.com/en/info-bfa>.

Accompanying person staying in your double-room cannot be covered by the organisation. In this case, the additional fee is: extra Person in the room € 18,- per night without breakfast and extra Person in the room € 37,- per night including breakfast Please be so kind to inform us before the arrival so that we may do the necessary arrangements for a double room. The Hotel is connected to the Federal Academy of Finance – you will get a transfer card at the beginning of the seminar.

## MEALS & SOCIAL PROGRAMME

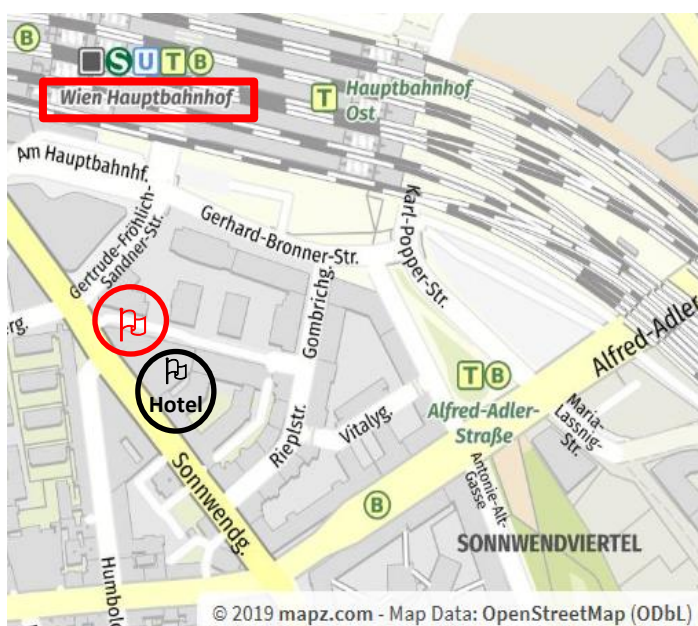
Throughout your stay **breakfast is not provided** by the Organizers. For booking additional breakfast, please contact the Hotel Zeitgeist Vienna directly ([booking@zeitgeist-vienna.com](mailto:booking@zeitgeist-vienna.com); booking code: OECD-BFA). Further details can be found directly on the homepage of the hotel under this link <https://www.zeitgeist-vienna.com/en/info-bfa>. The price of the breakfast is € 19,- per person per day.

On 18 and 19 March **lunches** will be served at the hotel restaurant “Lokal-Café-Bar Pergola”.

On 18 March a **Social Dinner** will be organised by IOTA for participants at the hotel's restaurant “Lokal-Café-Bar Pergola” from 18:30 to 20:30.

Please indicate in the registration form if you have any **special requirements** (vegetarian/ gluten/lactose intolerance/allergies).

## ARRIVAL AND DEPARTURE INFORMATION



Delegates are kindly asked to organise and cover the cost of their transport from the airport to the hotel and back.

**Train:** Take the **Railjet** (15 minutes to Vienna Hauptbahnhof/main railway station) – Single ticket EUR 4.20 (one way).

More information:

<https://www.wien.info/en/travel-info/arrival-departure/airport-to-center>

**Bus:** Take the **Vienna Airport Line bus** to Vienna Hauptbahnhof – Single ticket EUR 8 (one way).

More information:

<https://www.viennaairportlines.at/en/>

**Taxi:** It is possible to take a **taxi** from the airport directly to the Austrian Federal Academy of Finance. The taxi will cost approx. EUR 35.

**Car:** If you arrive **by car** make sure you do not park in front of the Academy as parking time is limited (90 minutes) and requires appropriate parking tickets. We recommend to use the hotel parking garage. Further information can be obtained at the Hotel Zeitgeist Vienna.

Please note that each IOTA member administration is responsible for supplying their delegates with travel and health insurance for the duration of any IOTA event.

## VISITING VIENNA

The next metro/underground station “Hauptbahnhof” **U1 red line** is near the Centre and it takes about ten minutes to reach the first district. Furthermore, you have the opportunity to take one of the “hop-on-hop-off”-busses to visit some beautiful places in Vienna (tickets approx. EUR 30 for one day trip).

Experts and participants are recommended to buy a weekly pass valid for a calendar week, valid from Monday to Monday on all means of public transport within Vienna. The cost of this ticket is approx. EUR 15.00 and can be purchased in any local tobacconist or metro station. A pass photo is not required.

Further tourist information can be obtained from the **Tourist Information Centre:** (<https://www.wien.info/en/travel-info/tourist-info>)

## INSURANCE & SECURITY

It is strongly recommended that participants take out adequate cover for health, travel and private liability insurance. The organizers do not take any responsibility for personal injury, loss or damage to private property belonging to the participants. Do not leave personal belongings unattended at any time.

In case of emergency please find below some useful telephone numbers:

112 – Common emergency telephone number  
144 – Ambulance  
122 – Fire Brigade  
133 – Police

## CURRENCY

The Austrian currency is Euro. Currency exchange booths are available at the airport terminals, railway stations, travel agencies, banks and various places in the city. Major credit cards are usually accepted in most hotels, restaurants and certain shops in the city.

## VISAS

Participants are responsible for obtaining all necessary visas prior to the entry to Austria. On request, IOTA will send individual invitations to be used for that purpose.

## ELECTRICITY

The electric current in Austria is 230 Volts. In case you intend to use any of your own electric devices (phone charger, laptop etc.) please consider taking with you an adapter which fits a Central European standard shockproof socket.

## PRIVACY POLICY & PRIVACY DISCLAIMER

Please take a look at the IOTA [privacy policy and privacy disclaimer](#).

## LOCAL TIME LOCATION AND WEATHER

GMT + 1 hour

Information about the current weather in Vienna can be found under:  
<https://at.wetter.com/oesterreich/wien/ATAT10678.html>

**We look forward to welcoming you to Vienna!**



