



## PRACTICAL INFORMATION

### IOTA Case Study Workshop

**“Tackling BEPS hybrid mismatch structures through the application of anti-abuse rules (GAAR, PPT or the anti-hybrid mismatch rules from the ATAD)”**

7-8 May 2025

Budapest, Hungary

## REFERENCES OF IOTA

Intra-European Organisation of Tax Administrations (IOTA)

Dohány Street 12-14., V Floor, Budapest, Hungary, 1074

Website: [www.iota-tax.org](http://www.iota-tax.org)

*Contact persons for the Agenda and content of the event:*

**Mr. Alexandros Roukalis**

Tel.: +36 70 616 2337

E-mail: [Alexandros.Roukalis@iota-tax.org](mailto:Alexandros.Roukalis@iota-tax.org)

**Ms. Ivana Donchevska**

Tel.: +36 70 675 9879

E-mail: [Ivana.Donchevska@iota-tax.org](mailto:Ivana.Donchevska@iota-tax.org)

*Contact person for logistical aspects:*

**Ms. Dóra Pencz**

Tel.: + 36 70 675 9978

E-mail: [dora.pencz@iota-tax.org](mailto:dora.pencz@iota-tax.org)

*Contact person for connectivity issues and access to the digital event:*

**Mr. Péter Póth**

Tel.: +36 70 676 0344

E-mail: [Peter.Poth@iota-tax.org](mailto:Peter.Poth@iota-tax.org)



## FORMAT AND REGISTRATION

This Case Study Workshop is organised as a physical event, meaning that participants are invited to join only in person.

Registration of the participants is possible **only upon the invitation by the IOTA Principal Contact Person in your country**. After being invited, the online registration form can be accessed by IOTA website users, who have an account. If you need to create a user account, please follow this link <https://www.iota-tax.org/user/register>

Log into your IOTA account on the IOTA website, go to “My Dashboard”, and choose “My event invitations” on the left side of the menu.

On that page click on “Event Details” and you will be taken to the [dedicated webpage of the event](#), where you can find all the information about the event and access the online registration form by pressing the button “Register for the event”.

Please make sure that you submit the completed registration form by COB 14 March 2025.

## ACCOMMODATION AND VENUE

Both the venue and the place of accommodation for the event are the

[Novotel Budapest Centrum](#)

[Rákóczi út 43-45, 1088](#) Budapest, Hungary

Tel.: [\(06 1\) 477 5300](#)

Email: [H3560@accor.com](mailto:H3560@accor.com)

The **venue of the plenary sessions** will be Zsolnay II-III. room. The venue of the group discussion sessions will be the breakout rooms: Zsolnay II-III., Zsolnay I., and Board.

## FINANCIAL CONDITIONS

IOTA will book and cover the cost of accommodation for a maximum of two nights (6, 7 May 2025) for one participant per IOTA member tax administration.

Meals including 1 lunch on the first day, 1 dinner and 4 coffee breaks on the event days will be covered by IOTA.

Your hotel room will be booked (up to 2 nights: 6 and 7 May 2025) depending on the information given in the submitted registration form. Any extension beyond these days requires a direct contact with the hotel (Ms. Zsófia Szilágyi at Novotel Budapest Centrum at [zsolia.szilagyi2@accor.com](mailto:zsolia.szilagyi2@accor.com)). IOTA is not responsible for any modifications, cancellations or damages related to this booking of the delegate.

### IMPORTANT!

Please note that participation in person (incl. rooms, and meals) can only be cancelled without any penalties by **COB 21 March 2025**. In case of late cancellation or no-show of a planned journey to the event for which the participant has already been registered, the member administration will be held responsible for cancellation fees related to accommodation and catering costs.

If the journey or event is cancelled because of the fault of the organiser, the above costs are borne by the organiser.

However, member tax administrations may nominate additional delegate(s) at their own expense. Due to the overall participation limit, once all registrations have been collected, the IOTA Secretariat will confirm the participation of additional delegate(s) on a first-come, first-served basis. The costs associated with the participation of additional delegate(s) must be covered by the sending administration and are as follows:



- Hotel accommodation: **135 EUR/night** (single occupancy), including the VAT (5%) and the buffet breakfast.
- City Tax: **4 EUR** per person/night.
- Meals package:
  - Day 1: **76 EUR** (covers 1 lunch and 2 coffee breaks)
  - Day 2: **34 EUR** (covers 2 coffee breaks, optional buffet lunch will cost extra 38 EUR)

Delegates will be provided with the invoice and will be able to make payment directly at the hotel before their departure.

**Check-in time** is 15:00; **check-out time** is 10:00. Early check-in or late check-out is only possible by paying a surcharge which is not covered by IOTA.

Please note that any incidentals will not be covered by IOTA. Upon arrival, the guests will be kindly asked for a credit card as a guarantee or for cash deposit payment. Incidental fees will be paid by the participants upon check-out.

## MEALS & SOCIAL PROGRAMME

On May 6, a **welcome dinner** will be available for participants to join optionally at the "Palace" restaurant in the hotel, starting at 19:00 (CET). The dinner will be served buffet style **at a cost of 34 EUR per person** (excluding service fee), which participants will be responsible for covering individually.

Please note that the dinner will only be arranged if the total number of participants reaches at least 20. Kindly indicate your preference for the dinner in the registration form. In case of a no-show, the full dinner cost will still be charged.

Throughout your stay **breakfast** will be provided at the hotel (included in room rate) between **6.30-10.00 (CET)**.

On 7 May, a **lunch** will be served in buffet style at the hotel restaurant "Palace".

On 7 May, a **guided tour and dinner** are organised by the IOTA Secretariat. The bus will depart in front of the hotel at 18:00 and the guided tour will finish at 20:00. Please note that the tour includes some walking, therefore participants are encouraged to dress comfortably. The dinner will be held at the Monk's Bistrot (Address: 1052 Budapest, Piarista köz 1.). The dress code is casual.

On 8 May, participants may optionally join a lunch in the hotel's restaurant "Palace" at their own cost. The price of a lunch is **34 EUR** (excluding service fee).

Please note that this lunch will only be arranged if the total number of participants reaches at least 20. Kindly indicate your preference for this lunch in the registration form. In case of a no-show, the full lunch cost will still be charged.

Please indicate in the online registration form if you have any **special requirements** (vegetarian/ gluten/lactose intolerance/allergies).

## ARRIVAL AND DEPARTURE INFORMATION

Delegates are kindly asked to organise and cover the cost of their transport from the airport to the hotel and back.

### Arrival at the Airport

The Budapest airport is officially called "Liszt Ferenc International Airport". There are two terminals at the airport: 2/A and 2/B. Whichever way you decide to take to the hotel, it is helpful to note which terminal you have arrived at and which terminal your returning flight will leave from to make sure that you do not end up in the wrong terminal. The distance of the Hotel from Liszt Ferenc International Airport is 25 km.

### By Public Transport

Customer Service Points of BKK Centre for Budapest operate at Liszt Ferenc International Airport's Terminal 2A (daily from 8:00-22:00) and Terminal 2B (daily from 8:00-21:00). English-speaking attendants will be at your service with useful information on transport and tourism. Several types of

tickets and passes are available for purchase at the airport. Tickets and travel cards can be easily purchased from BKK's vending machines available at every metro station and many tram/bus stops as well using your credit card.

Please find the ticket/travel card types and prices [here](#). The public transport trip planner can be found [here](#).

We suggest taking the following route:

1. Take bus No. 100 E at Liszt Ferenc Airport 2 (arrival floor) to the station "Astoria" (2 stops);
2. Take metro No. 2 (red line) - direction Örs vezér tere M+H - to "Blaha Lujza tér",
3. The hotel is a 3-minute walk (150 m) from "Blaha Lujza tér".

### By Taxi

Fares for licensed taxis in Budapest are standardised, which means there is no difference in fares between taxi companies from/to the Liszt Ferenc International Airport and within Budapest. The fare from the airport to the hotel is about HUF 10,000. Your taxi fee adds up from an initiation fee of HUF 1100, a travel fare of HUF/km 440 and a waiting fee of HUF/minute 85.

The biggest licensed taxi companies are: Főtaxi: tel. +36 1 222 2 222, City Taxi: tel. +36 1 2 111 111, and Budapest Taxi: tel. +36 1 777 7 777.

**IMPORTANT!** Unfortunately, in Hungary, there are many illegal taxis so please only use the above companies.

There is an application as well, called 'Bolt' which can be used as well. You can download the app via the following links:

- for [iOS](#)
- for [Android](#)

### By Airport Shuttle

Passenger pickup [airport shuttle service \(MiniBud\)](#) counters are located on the arrivals level of Budapest Airport. Within half an hour of registering at their counter, you will be on your way. On-board services include a free Wi-Fi network. You will be dropped off at the hotel or the address specified in your booking.

## INSURANCE & SECURITY

It is strongly recommended that participants take out adequate cover for health, travel and private liability insurance. The organizers do not take any responsibility for personal injury, loss or damage to private property belonging to the participants. Do not leave personal belongings unattended at any time.

In case of an emergency please find below some useful telephone numbers:

**112 – Common emergency telephone number**  
**104 – Ambulance**  
**105 – Fire Brigade**  
**107 – Police**

## MONEY

The Hungarian national currency is called Forint (HUF). The current exchange mid-rate is:

1 EUR = 400 HUF. At the airport, there is a foreign exchange office, and it is advisable to change some money. In the centre of Budapest, there are several exchange offices available and offer better rates than at the airport. It is best to find exchange offices without commission. Major credit cards are usually accepted in most hotels, restaurants and certain shops in the city.

Obtaining cash against ATM cards (or credit cards, but this is more expensive) is very easy in Budapest from Bankomats that can be found at most bank offices, hotels or on the street.

## VISAS

Participants are responsible for obtaining all necessary visas prior to entry to Hungary. On request, IOTA will send individual invitations to be used for that purpose. The host administration cannot offer any assistance in unresolved matters.

## ELECTRICITY

The electric current in Hungary is 230 Volts. In case you intend to use any of your own electric devices (phone charger, laptop etc.) please consider taking with you an adapter which fits a Central European standard shockproof socket.

## PRIVACY POLICY & GDPR POLICY

Please take a look at our [Privacy Policy](#) and [GDPR Policy](#) of IOTA.

## LOCAL TIME LOCATION AND CLIMATE

GMT + 1 hour

Please check the current local weather [here](#).

We look forward to welcoming you to Budapest!

