



## PRACTICAL INFORMATION

### IOTA Forum on Combating VAT Fraud “VAT Fraud Cases in Import and Export”

6-7 May 2026  
Tbilisi, Georgia (Hybrid Event)

#### REFERENCES OF IOTA

Intra-European Organisation of Tax Administrations (IOTA)

Dohány Street 12-14., V Floor,  
Budapest, Hungary, 1074  
Website: [www.iota-tax.org](http://www.iota-tax.org)

*Contact persons for the Agenda and content of the event:*

Mr. Massimo Morarelli  
Tel.: +39 3487298503  
E-mail: [Massimo.Morarelli@iota-tax.org](mailto:Massimo.Morarelli@iota-tax.org)

Ms. So Young Kim  
Tel.: +47 97740415  
E-mail: [So.Young.Kim@iota-tax.org](mailto:So.Young.Kim@iota-tax.org)

*Contact person for registration and logistical aspects:*

Ms. Dóra Pencz  
Tel.: + 36 70 675 9978  
E-mail: [dora.pencz@iota-tax.org](mailto:dora.pencz@iota-tax.org)

*Contact person for connectivity issues and access to the digital event*

Mr. Péter Póth  
Tel.: +36 70 676 0344  
E-mail: [Peter.Poth@iota-tax.org](mailto:Peter.Poth@iota-tax.org)

#### HOST ADMINISTRATION

Revenue Service, the Ministry of Finance of Georgia  
68A Kostava Street, 0179, Tbilisi, Georgia  
E-mail: [iota@rs.ge](mailto:iota@rs.ge)  
Website: [www.rs.ge](http://www.rs.ge)

*Contact persons of the host administration:*

Ms. Salome Samadashvili  
Mobile: + 995 592 278855  
E-mail: [s.samadashvili@rs.ge](mailto:s.samadashvili@rs.ge)



## FORMAT AND REGISTRATION

This Forum is organised as a **hybrid event**, meaning that participants are invited to join either in person or virtually.

Registration for both in-person and virtual participants is possible **only upon the invitation of the IOTA Principal Contact Person (PCP) in your country.**

After being invited, the registration form can be accessed by IOTA website users, who have an account.

Log in to the IOTA website with your user account, go to profile and click on “**My Dashboard**”, and then choose “**My event invitations**” on the left side of the menu.

On that page, you will find a listed event with a title “Forum on Combating VAT Fraud”, click on “**Event Details**” and you will be taken to [the dedicated webpage of the event](#), where you can find all the information about the event and access the online registration form by pressing the button “**Register for the event**”.

**The registration deadline is 13 April 2026.**

Registered online participants will be able to attend the plenary and group discussion sessions virtually. Online participants will also receive from the IOTA Secretariat an MS Teams link to join the Forum sessions in due time.

## ACCOMMODATION AND VENUE

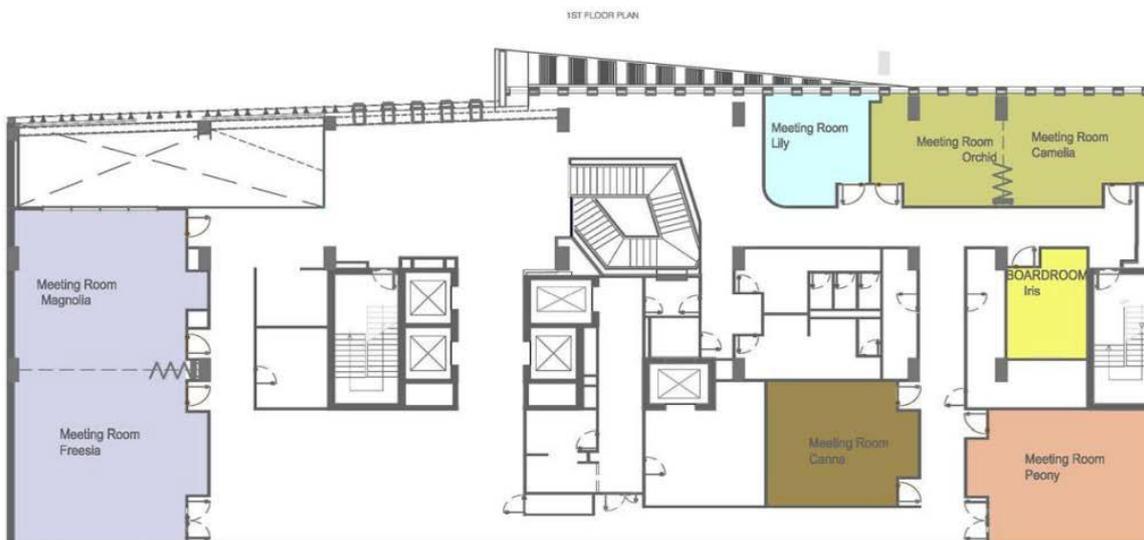
Both the venue and the place of accommodation for the event are the

### Hilton Garden Inn

CHAVCHAVADZE AVENUE 64A  
(+995) 32 2252020  
[www.tbilisichavchavadze.hgi.com](http://www.tbilisichavchavadze.hgi.com)

The **venue of the plenary sessions** will be in Magnolia and Freesia rooms. **Breakout sessions** will be held in Iris, Camelia and Orchid rooms.

Meeting room allocations plan:





## FINANCIAL CONDITIONS

Please note that there is a limit to the number of delegates that the IOTA budget can finance. At this stage, in-person participation of one delegate per IOTA member tax administration to participate in this event is considered. Upon request and subject to the availability of accommodation in the hotel, participation of an additional delegate might be granted on a first-come, first-served basis closer to the deadline for registration.

IOTA will book and cover the cost of accommodation for a maximum of two nights (from 5 to 7 May 2026).

Meals consisting of 1 lunch on the first day, 4 coffee breaks on the event days, will be covered by IOTA. Welcome reception, second day lunch and social dinner will be covered by the Georgian Revenue Service.

Your hotel room will be booked only for up to 2 nights (from 5 to 7 May 2026), taking into account the information given in the submitted registration form. Any extension beyond these days, early check-in, late check-out requires individual arrangement with the hotel (In such case please contact [reservations@hgitbilisi.com](mailto:reservations@hgitbilisi.com) and refer to the following code: IOTA\_VATForum. IOTA is not responsible for any modifications, cancellations or damages related to this booking of the delegate.

- In case of double occupancy, room rate doesn't change, only an additional breakfast fee will be added – USD 20 + 18% VAT
- Room rate for the stay outside of the event dates (4-5 May, 7-8 May) – USD 90 + 18% VAT including breakfast

### IMPORTANT!

Please note that participation in person (including accommodation and meals services) may be cancelled without incurring any penalties until **COB 13 April 2026**. After this date, only a limited number of cancellations will be accepted free of charge. In the event of the cancellation after 24 April 2026 or no-show at the event for which the participant has already been registered, IOTA cannot guarantee the waiver of penalties, and the sending member administration may be held liable for covering the cancellation fees arising from accommodation and catering costs.

If the journey or event is cancelled because of the fault of the organiser, the above costs are borne by the organiser.

Check-in time is 15:00; check-out time is 12:00. Early check-in or late check-out is only possible by paying a surcharge, which is not covered by IOTA.

- **Arrivals before 7:00 AM**  
To guarantee early check-in prior to 7:00 AM, a reservation for the preceding night is required.
- **Arrivals between 7:00 AM and 10:00 AM**  
Early check-in may be accommodated subject to hotel availability and is not guaranteed. A fee of USD 50 + 18% VAT will apply.
- **Arrivals after 10:00 AM**  
Early check-in may be offered complimentary, subject to hotel availability. Breakfast on the arrival date is not included.
- **Advance Notification – Special Consideration**  
Should the hotel receive confirmed arrival time details by 24 April 2026, complimentary early check-in may be extended from 7:00 AM onwards for up to three rooms. Breakfast on the arrival date is excluded.

Please note that any incidentals will not be covered by IOTA. Upon arrival, the guests will be kindly asked for a credit card as a guarantee or for a cash deposit payment. Incidental fees will be paid by the participants upon check-out.



## MEALS & SOCIAL PROGRAMME

On 5 May, a **welcome reception (finger food buffet)** will be organised by the Host Administration at the hotel's restaurant "Andazi" starting at 19:40.

Throughout your stay, **breakfast** will be provided at the hotel (included in room rate) between **6.30 and 11.00**.

On 6 and 7 May, **lunches** will be served in buffet style at the hotel's restaurant "Andazi".

On 6 May, a **social dinner** is organised by the **Georgian Revenue Services**. The bus will depart in front of the hotel at 18:15, and the dinner will start at 19:00. Further details will be communicated in due course. Dress code is casual.

Please indicate in the online registration form if you have any **special requirements** (vegetarian/ gluten/lactose intolerance/allergies).

## VISAS

Please note that from January 2026, all foreign visitors to Georgia are required to hold valid travel medical insurance covering the duration of their stay. Travelers are advised to arrange this insurance in advance, as it may be requested upon entry. Insurance policies can be purchased online via the following link: <https://ecover.ge/en>.

For entry into Georgia participants are kindly asked to contact their Ministry of Foreign Affairs to confirm the visa requirements. To obtain e-visa for entry into Georgia, for entry Georgia, please visit the following link: <https://www.evisa.gov.ge/GeoVisa/en/VisaApp>

Each participant is responsible for obtaining it prior to travelling to Georgia. Upon request, IOTA will send individual invitations to be used for that purpose.

## ARRIVAL AND DEPARTURE INFORMATION

Delegates are kindly asked to organise and cover the cost of their transport from the airport to the hotel and back.

### Arrival at the Airport

Participants are recommended to arrive at the International Airport (Shota Rustaveli Airport) in Tbilisi. The airport is located around 22 km from the event venue, the Hilton Garden Inn Hotel.

Please find the transfer options below:

### By Bus

The municipal bus stop is located in front of the Arrival hall and provides passenger transportation on route # 337 - Airport - Tbilisi city centre - Airport.

**Route Scheme from Airport:** Kakheti Highway - Black Sea Str - Queen Ketevan Ave. - Baratashvili Str. - **Rustaveli Ave.** - Kostava Str. - Queen Tamara Ave. - Station Square 1

Your designated bus stop is Rustaveli Avenue. Upon arrival, please transfer to bus 301, get off at bus stop "Nikoloz Kipshidze Street" which will be 2-minute walk from Hilton Garden Inn Hotel located at Chavchavadze Avenue.

Real-Time Bus | <http://transferen.ttc.com.ge/?page=live&setLng=en>

### By Taxi

Taxi service at Tbilisi International Airport is available outside the terminal, just at the curbside of the Arrival Hall and provides 24-hour service to the passengers. The journey time to the city centre takes 20-30 minutes depending on traffic. Taxi fares are based on the taximeter and typically range from 30 to 60 GEL.

Ride-hailing apps such as **Bolt** are widely used in Tbilisi and are often cheaper than airport taxis.

- <https://bolt.eu/en-ge/>
- <https://fly-taxi.ge/>
- <https://bene-exclusive.com/>

## INSURANCE & SECURITY

It is strongly recommended that participants take out adequate cover for health, travel and private liability insurance. The organizers do not take any responsibility for personal injury, loss or damage to private property belonging to the participants. Do not leave personal belongings unattended at any time.

In case of an emergency, please find below a useful telephone number:

112 – Common emergency telephone number

## MONEY

The Georgian currency is the Georgian Lari (GEL). Currency exchange booths are available at the airport terminals, railway stations, travel agencies, banks and various places in the city. Major credit cards are usually accepted in most hotels, restaurants and certain shops in the city.

## ELECTRICITY

In Georgia, power plugs and sockets (outlets) of type C and type F are used. The standard voltage is 220 V at a frequency of 50 Hz.

## PRIVACY POLICY & GDPR POLICY

Please take a look at our [Privacy Policy](#) and [GDPR Policy](#) of IOTA.

## LOCAL TIME LOCATION AND CLIMATE

UTC + 4 hour

Please check the current local weather [here](#).

We look forward to welcoming you to Tbilisi!