

Regional Outreach Meeting on International Tax Developments for Europe and Central Asia

13 – 15 October 2026

OECD Multilateral Tax Centre (MTC), Vienna, Austria

Logistics Note

REFERENCES OF IOTA

**Intra-European Organisation of Tax
Administrations (IOTA)**

Dohány str. 12-14, 1074 Budapest, Hungary

Website: www.iota-tax.org

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the event:*

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administration of the event:*

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REFERENCES OF OECD

**Global Relations and Development
Division, Centre for Tax Policy and
Administration**

2, rue André Pascal - 75775 Paris Cedex 16

E-mail: CTP.BEPS@oecd.org

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the event:*

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REFERENCES OF AUSTRIAN FEDERAL ACADEMY OF FINANCE

**Austrian Federal Academy of Finance -
Bundesfinanzakademie**

13 Sonnwendgasse, 1100 Vienna

*Contact persons for the logistics and
accommodation at the venue:*

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Elisabeth Poth

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REGISTRATION FOR THE MEETING

Participants are encouraged to register for this regional meeting as soon as possible, and no later than **Friday, 25 September 2026**.

Registration of participants from IOTA member tax administrations

Participants from IOTA member tax administrations can register for the event **only through the IOTA Principal Contact Person in their country**. After being digitally invited by the IOTA Principal Contact Person, they can access the online registration form via the IOTA web portal using their user account. If a user account needs to be created on the IOTA web portal, the following link should be used <https://www.iota-tax.org/user/register>.

Once invited by the IOTA Principal Contact Person, participants should log into their user account on the IOTA web portal, go to “My Dashboard”, and choose “My event invitations” on the left side of the menu.

On that webpage, clicking on “Event Details” will direct them to [the dedicated webpage of the event](#), where they can access the registration form by pressing the “Register for the event” button.

Registration of participants from non-IOTA member tax administrations

Please note that access to the regional outreach meeting Registration Form, hosted on the IOTA web portal, requires participants from non-IOTA member tax administrations to **submit their contact details using [this online form](#)**. After submitting their contact details, participants will be digitally invited by the IOTA Secretariat and will receive an email from the IOTA web portal system (secretariat@iota-tax.org).

Once the email is received, participants should log into the IOTA web portal using a user account or create one via this link <https://www.iota-tax.org/user/register>.

Once logged into the IOTA web portal, participants should go to “My Dashboard” and choose “My event invitations” on the left side of the menu. On that webpage, clicking on “Event Details” will direct them to [the dedicated webpage of the event](#), where they can access the registration form by pressing the “Register for the event” button.

The attached IOTA Manual on „How to register for the event as an external user of the IOTA web portal” provides additional details regarding registration for non-IOTA members.

FINANCIAL CONDITIONS

Please note that **there is a limit** to the number of delegates who can be provided with accommodation (4 nights in the Hotel Zeitgeist Vienna and 3 nights in the Hotel Premier Inn Wien City Hauptbahnhof) and meals (5 coffee breaks, 2 lunches, and 1 social dinner) financed by the organisers. At this stage, **in-person participation will be considered for one delegate per jurisdiction**. Any requests for additional in-person delegates will be subject to confirmation by the organisers, taking into account venue capacity and, where relevant, the delegates’ expected contribution to the meeting’s sessions. Jurisdictions wishing to nominate additional delegates are invited to contact the organisers as early as possible.

ACCOMMODATION AND VENUE

The OECD Multilateral Tax Centre Vienna is located within ten minutes from the city centre of Vienna in the training facility of the Austrian Federal Academy of Finance, which was built in 2012.

The meeting will be held in the **Academy of the Austrian Federal Ministry of Finance**:

Sonnwendgasse 13

1100 Vienna

Tel.: +43 50 233 571

E-Mail: bundesfinanzakademie@bmf.gv.at



The meeting participants will be accommodated **in the following two hotels**, with accommodation provided at the Hotel Zeitgeist Vienna in the first instance and, subject to availability, subsequently at the Hotel Premier Inn Wien City Hauptbahnhof:

1. Hotel ZEITGEIST

Sonnwendgasse 15

1100 Vienna

Email: booking@zeitgeist-vienna.com

Website: <https://www.zeitgeist-vienna.com/en/>

Check-in time is 15:00; **check-out time** is 12:00. Early check-in or late check-out is only possible by paying a surcharge fee that is not covered by the Organisers.

Accommodation will be provided free of charge in the Hotel Zeitgeist Vienna (including the night before and the night after). Explanation: meeting from Tuesday to Thursday = arrival on Monday and departure on Friday (four nights)-> all these costs will be covered by the Academy.



Nights outside of the above-mentioned accommodation period are additional nights and will be charged to the experts/event participants. For your information, the price for accommodation at the Hotel Zeitgeist Vienna in a single-occupancy room is **EUR 100 per night without breakfast, EUR 115 per night including breakfast**. For booking of additional nights, please contact the Hotel Zeitgeist Vienna directly by email (booking code: OECD-BFA). Further details can

be found directly on the homepage of the Hotel under this link <https://www.zeitgeist-vienna.com/en/info-bfa>.

An accompanying person staying in your double room cannot be covered by the organisation. In this case, the additional fee is: extra Person in the room EUR 18 per night without breakfast. Please be so kind as to inform the Organisers before arrival so that they may do the necessary arrangements for a double room. The Hotel is connected to the Federal Academy of Finance – participants will get a transfer card at the beginning of the meeting.

2. Hotel Premier Inn Wien City Hauptbahnhof

Sonnwendgasse

1100 Vienna Email: WienCityHauptbahnhof.Reservierung@premierinn.com

Website: www.premierinn.at

Check-in time is 15:00; **check-out time** is 12:00. Early check-in or late check-out is only possible by paying a surcharge fee that the Organisers do not cover.

Accommodation will be provided free of charge in the Hotel Premier Inn Wien City Hauptbahnhof only **for the period from 12 to 15 October 2026**. The accommodation offered for the referred period **excludes breakfast**.



Nights outside of the above-mentioned accommodation period are additional nights and will be charged to the experts/event participants. For your information, the price for accommodation at the Hotel Premier Inn Wien City Hauptbahnhof in a single-occupancy room is **EUR 159 per night excl. breakfast. The breakfast supplement is EUR 17.90 per person per day**. For booking of additional nights, please contact the Hotel directly by email. Further details can be found directly on the homepage of the Hotel.

EVENT'S MATERIALS

Participants from IOTA member tax administrations can access the event's documentation, presentations from the sessions and additional material from [the dedicated webpage of the event](#) hosted on the IOTA web portal.

The IOTA web portal is a password-protected and user account-based website. Please follow this link <https://new.iota-tax.org/user/register> if you need to create a user account.

Furthermore, a dedicated space for [Regional Outreach Support Initiatives](#) has been created to gather information about OECD's tax capacity-building and outreach initiatives. This space will host reference documents related to regional events. Government officials from all jurisdictions can access this platform. It will include background materials for the meeting, along with all PowerPoint presentations used during the regional events.

To access the [dedicated space](#), you need to have an active account associated to the e-mail address that you used to register for the event. If you don't have an active account, you can create one by following these steps:

1. Go to <https://www.oecd.org/one>
2. Click on the link "this form" which can be found in the section "How to join O.N.E"
3. Type your official e-mail address (twice)
4. Type the characters in the image
5. Click on the "Next" button
6. Fill in the ONE online form
7. Click on the "Next" button
8. Click on the "Next" button again
9. At the bottom of the page, check the box next to "the Subscriber agrees to use O.N.E under these conditions"
10. Click on the "Submit" button
11. An e-mail will be sent to you titled "OECD: Important - MyOECD / ONE account request"
12. Click on the confirmation link in the e-mail

The background materials and all PowerPoint presentations used during the Regional Seminar on International Tax Developments for Europe and Central Asia will also be available at this link: [Regional Outreach Meeting on International Tax Developments for Europe and Central Asia, 13-15 October 2026](#).

Please note that both event websites will be updated regularly with the latest information, so we encourage participants to check them regularly.

MEALS & SOCIAL PROGRAMME

Throughout your stay, **breakfast is not provided** by the organisers. For booking additional breakfast, please contact the relevant Hotel directly.

Coffee breaks will be provided before the start of the meeting, in the morning and in the afternoon.

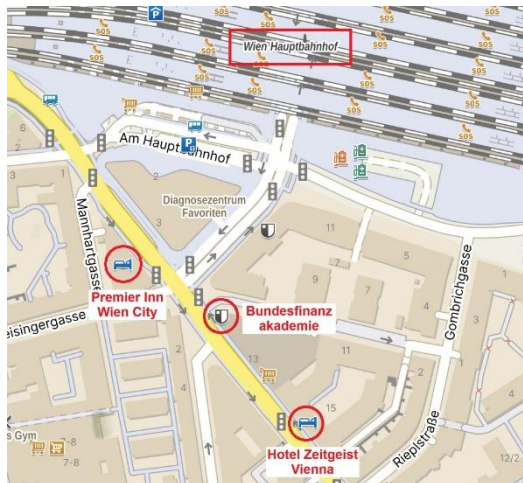
On 13 and 14 October, **lunches** will be served in the restaurant "Lokal-Café-Bar Pergola" at the Hotel Zeitgeist Vienna.

On 13 October, a **Social Dinner** will be organised by IOTA for participants at the restaurant from 18:30 to 20:30. More details will be communicated in due course. The dress code for the evening is **casual**.

Please indicate in the Registration Form if you have any special requirements (vegetarian/ gluten/lactose intolerance/allergies).

ARRIVAL AND DEPARTURE INFORMATION

Delegates are kindly asked to organise and cover the cost of their transport from the airport to the hotel and back.



Train: Take the **Railjet** (15 minutes to Vienna Hauptbahnhof/main railway station) – Single ticket EUR 4.20 (one way). More information: <https://www.wien.info/en/travel-info/arrival-departure/airport-to-center>

Bus: Take the **Vienna Airport Line bus** to Vienna Hauptbahnhof – Single ticket EUR 8 (one way). More information: <https://www.viennaairportlines.at/en/>

Taxi: It is possible to take a **taxi** from the airport directly to the Austrian Federal Academy of Finance. The taxi will cost approx. EUR 35.

Car: If you arrive **by car**, make sure you do not park in front of the Academy as parking time is limited (90 minutes) and requires appropriate parking tickets. We recommend using the hotel parking garage. Further information can be obtained at the relevant Hotel.

Please note that each IOTA member administration is responsible for supplying their delegates with travel and health insurance for the duration of any IOTA event.

VISITING VIENNA

The next metro/underground station, "Hauptbahnhof" **U1 red line**, is near the Centre, and it takes about ten minutes to reach the first district. Furthermore, you have the opportunity to take one of the "hop-on-hop-off" buses to visit some beautiful places in Vienna (tickets approx. EUR 30 for a one-day trip).

Experts and participants are recommended to buy a weekly pass valid for a calendar week, valid from Monday to Monday on all means of public transport within Vienna. The cost of this ticket is approx. EUR 15 and can be purchased in any local tobacconist or metro station. A photo is not required.

Further tourist information can be obtained from the **Tourist Information Centre:** (<https://www.wien.info/en/travel-info/tourist-info>).

INSURANCE & SECURITY

It is strongly recommended that participants take out adequate cover for health, travel and private liability insurance. The organizers do not take any responsibility for personal injury, loss or damage to private property belonging to the participants. Do not leave personal belongings unattended at any time.

In case of emergency please find below some useful telephone numbers:

- 112 – Common emergency telephone number
- 144 – Ambulance
- 122 – Fire Brigade
- 133 – Police

CURRENCY

The Austrian currency is Euro. Currency exchange booths are available at the airport terminals, railway stations, travel agencies, banks and various places in the city. Major credit cards are usually accepted in most hotels, restaurants and certain shops in the city.

VISAS

Participants are responsible for obtaining all necessary visas prior to entry to Austria. On request, IOTA Secretariat will send individual invitations or visa support letters to be used for that purpose. Participants are kindly requested to indicate their needs for visa support letters in the registration form.

ELECTRICITY

The electric current in Austria is 230 Volts. In case you intend to use any of your own electric devices (phone charger, laptop, etc.), please consider taking with you an adapter which fits a Central European standard shockproof socket.

PRIVACY POLICY & PRIVACY DISCLAIMER

For more information on personal data management, please refer to the [IOTA Privacy Policy](#), the [IOTA GDPR Policy](#) and the [OECD Privacy Policy](#).

LOCAL TIME LOCATION AND WEATHER

GMT + 1 hour

Information about the current weather in Vienna can be found under:

<https://at.wetter.com/oesterreich/wien/ATAT10678.html>

We look forward to welcoming you to Vienna!

